



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 377TH AIR BASE WING (AFMC)

31 October 2003

TO WHOM IT MAY CONCERN

FROM: 377 MSG/SCV

SUBJECT: Letter of Recommendation for Mr. Bruce E. Kendall

1. As the Quality Assurance Evaluator, I have known and worked with Mr. Kendall for the past four years. He possesses an extraordinary talent in every part of Graphic Arts. His knowledge, skills, and abilities are reflected in every product that he produces. He is regarded as team player, which makes him a valuable member of the Graphics Section. His diverse knowledge of photography, web design and video concepts make him an invaluable asset to any Information Technology Center.

2. Mr. Kendall is a motivated individual. His work ethic and customer-oriented attitude allows him to maintain a high level of professionalism in accomplishing any task assigned, from simple layouts to the most complicated projects. He possesses strong management skills and abilities. He has demonstrated these abilities in setting priorities, managing personnel and effectively coordinating workloads to accomplish mission requirements.

3. Mr. Kendall has received numerous accolades and was presented the Air Force Materiel Command coin by General Lyles, Commander AFMC, for his Web Page design and was awarded "Honorary Marine" status for his support to the U.S. Marine Corp. These are only a couple of the many well-deserved accomplishments Bruce has earned.

A handwritten signature in black ink, reading "Larry J. Gallegos", is positioned above the typed name. The signature is fluid and cursive.

LARRY J. GALLEGOS, GS-09, DAF
Quality Assurance Evaluator